



Victorian Taxi Directorate

APPLICATION FOR ACCREDITATION TO DRIVE A COMMERCIAL PASSENGER VEHICLE AND PRIVATE BUS

Department of Transport

Victorian Taxi Directorate, Level 23, 80 Collins Street, Melbourne VIC 3001 PO Box 2797, Melbourne VIC 3001
Phone: 1800 638 802 (toll-free) www.taxi.vic.gov.au

Authorised by the Victorian Government, 80 Collins Street Melbourne 3001.

December 2011

DOT6105_F115_11/11



Applicant Form Checklist

- 1. Application for Accreditation
- 2. National Police Certificate (NPC)
(issued for "VTD Accreditation" purposes)
- 3. English Language Assessment (for CALD applicants only)
- 4. A full (non-probationary) and current Victorian Driver Licence
- 5. Proof of identity
- 6. Evidence of Entitlement to Work in Australia
- 7. Two colour passport size quality photographs
(for Metropolitan applicants only)

Mutual Recognition

If you wish to apply for mutual recognition of an interstate commercial passenger vehicle driver accreditation (or equivalent), please refer to the VTD website at www.taxi.vic.gov.au for application instructions.

Application for Accreditation to drive a Commercial Passenger Vehicle and Private Bus

Application: **Metropolitan**

To lodge an application to drive a **Metropolitan** Taxi or Hire Car, you must attend the Victorian Taxi Directorate with the following:

A completed 'Application for Accreditation to drive a Commercial Passenger Vehicle and Private Bus' form.

To complete the application form you are required to:

- provide the General Information requested in part E
- ensure that you have answered all the questions* signed and dated the Certification and Consent in part E
- have the Medical and Vision Acuity Certificates in part F completed by a registered medical practitioner or optometrist (Vision Acuity only). See part F for more detailed instruction.

***Note:** You must ensure that you have answered all questions truthfully. You must provide details of any offences.

A National Police Check (NPC) that is less than six (6) months old.

You must provide an original or certified copy of a NPC issued from within Australia that is less than six (6) months old. This may be issued from any Federal, State or Territory Police Agency. When making a request for a National Police Check from Victoria Police, in Section E (Purpose of check) of the application form, you must select the box marked "Other" and specify that the intended purpose of your police check is "VTD ACCREDITATION".

To obtain the NPC from Victoria Police, please visit www.police.vic.gov.au. Applications for Police Records check can be found under 'Our Services' then 'Police Record Checks'. You must then download an online application form. Post the completed form, certified documents and fee to: Public Enquiry Service, Records Services Branch, Victoria Police, PO Box 418, Melbourne VIC 3005 and wait for a certificate to be provided.

Please note that when you receive your certificate, if the reason for your police check does not indicate "Employment – Other: VTD Accreditation", it will not be accepted with your application after 1 July 2012, as the VTD will not be able to verify that the correct criminal history checks have been applied.

A certificate of completion for an English Language Assessment conducted within Australia in the last 2 years in IELTS, ISLPR or ESL.

This applies to applicants from a culturally and linguistically diverse background (CALD) only.

A CALD background is identified by considering the following:

- a) Country of birth where English is not the primary recognised language
- b) Language spoken at home.

To be considered for driver accreditation, the certificate must meet the minimum requirements of:

- IELTS: band 5.5 for each component separately with an overall score of 5.5 or above
- ISLPR: band 2 for read & write and band 3 for listen & speak
- ESL: band 2 for read & write and band 3 for listen & speak.

Applicants may apply in writing to the Secretary to the Department of Transport ("the Secretary") for an exemption to the English language requirement, however they must provide evidence to show their English language proficiency is acceptable.

Evidence of a full and current Victorian Driver Licence.

Proof of identity.

(See part C for acceptable proofs of identification.)

Entitlement to work in Australia.

(See part C for acceptable evidence of entitlement to work in Australia.)

Department of Transport

Victorian Taxi Directorate, Level 23, 80 Collins Street, Melbourne VIC 3001 PO Box 2797, Melbourne VIC 3001 Phone: 1800 638 802 (toll-free) www.taxi.vic.gov.au
Authorised by the Victorian Government, 80 Collins Street Melbourne 3001.

December 2011

Application for Accreditation to drive a Commercial Passenger Vehicle and Private Bus Metropolitan continued

Two colour passport quality and size photographs.

The photographs must be taken within the last six months and show a full front view of the head and shoulders without any head covering or tinted glasses. If you wear a head covering for religious reasons, a photograph that shows your facial features will be accepted. If you normally wear prescription glasses you should be wearing glasses in the photograph. The photographs should have a plain light coloured background.

Additional information required by metropolitan applicants who have held their full Victorian Drivers Licence for less than 12 months.

If you have held your Victorian Drivers Licence for less than 12 months you will also be required to successfully complete an Independent Driving Assessment with an approved instructor.

Driver Accreditation Training Register.

Once the required information (above) has been provided and approved, a Driver Accreditation Training Register will be issued to you. This entitles you to attend a Registered Training Organisation (RTO) specified by the Secretary to complete the required training (see below).

Note: Issue of a Driver Accreditation Training Register does not guarantee that accreditation will be granted following the completion of the required training. The application for accreditation will be assessed once the application requirements are met.

Driver Accreditation Training.

To be issued a Driver Accreditation endorsed to drive metropolitan taxis and hire cars, you will be required to provide a statement of attainment from a RTO to demonstrate the successful completion of the following units:

<i>Unit Code</i>	<i>Unit Name</i>
TLIC2009A	Drive Taxicab
TLIB2090A	Use Communication Systems in a Taxicab
TLIF2072A	Comply with Safety and Security Procedures
TLIH3004A	Identify Major Roads, Services and Attractions
TLII2019A	Provide Taxicab Customer Service
TLIL2060A	Complete Induction to the Transport Industry
TLIP2037A	Carry out Financial Transactions and Maintain Records

Following the successful completion of the above units and the Knowledge of Melbourne Test conducted by a RTO, you must provide your certificate of attainment and completed Driver Accreditation Training Register to the VTD.

Upon meeting all the requirements of the application you will be issued a Driver Accreditation for a set period of time and be required to pay a fee.

Quality Assurance of Driver Accreditation Training

On 3 October 2011, the Victorian Taxi Directorate (VTD) commenced a quality assurance programme to report on the skills and knowledge of applicants who have been assessed by Registered Training Organisations (RTO) as passing the specified Driver Accreditation Training units and the Knowledge of Melbourne Test.

To facilitate this programme, when applicants present their Taxi Training Passport or Taxi Training Register at the VTD to obtain driver accreditation, some will be selected at random to undertake a mandatory summarised test of the Driver Accreditation Training and Knowledge of Melbourne (approximately 30 minutes in duration) by a VTD Accreditation and Licensing Officer.

The VTD acknowledges this process may cause some inconvenience. This action is deemed necessary to ensure that graduates from the training program have acquired the necessary skills and knowledge to drive metropolitan taxi-cabs and hire cars.

Department of Transport

Victorian Taxi Directorate, Level 23, 80 Collins Street, Melbourne VIC 3001 PO Box 2797, Melbourne VIC 3001 Phone: 1800 638 802 (toll-free) www.taxi.vic.gov.au
Authorised by the Victorian Government, 80 Collins Street Melbourne 3001.

December 2011



Application for Accreditation to drive a Commercial Passenger Vehicle and Private Bus

Application: Non Metropolitan

Application procedures and requirements to drive a Commercial passenger vehicle (other than a Metropolitan Taxi or Hire Car)

To lodge an application to drive a Commercial Passenger Vehicle (other than a Metropolitan Taxi or Hire Car) you must provide the following information to the Victorian Taxi Directorate either:

- in person
- by post to PO Box 2797 MELBOURNE VIC 3001
- by lodgement at any VicRoads office.

Please note that lodgement via post or VicRoads office may increase the time it takes to process your application. The VTD will notify you of your application status within 10 business days of receiving all the information and documentation required. This will not include time taken in the post or to transfer from a VicRoads office.

A completed 'Application for Accreditation to drive a Commercial Passenger Vehicle and Private Bus' form.

To complete the application form you are required to:

- provide the general information requested in part E
- ensure that you have answered all the questions* signed and dated the Certification and Consent in part E
- have the Medical and Vision Acuity Certificates in part F completed by a registered medical practitioner or optometrist (Vision Acuity). See part F for more detailed instruction.

***Note:** You must ensure that you have answered all questions truthfully. You must provide details of any offences.

A National Police Check (NPC) that is less than six (6) months old.

You must provide an original or certified copy of a NPC issued from within Australia that is less than six (6) months old. This may be issued from any Federal, State or Territory Police Agency. When making a request for a National Police Check from Victoria Police, in Section E (Purpose of check) of the application form, you must select the box marked "Other" and specify that the intended purpose of your police check is "VTD ACCREDITATION".

To obtain the NPC from Victoria Police, please visit www.police.vic.gov.au. Applications for Police Records check can be found under 'Our Services' then 'Police Record Checks'. You must then download an online application form. Post the completed form, certified documents and fee to: Public Enquiry Service, Records Services Branch, Victoria Police, PO Box 418, Melbourne VIC 3005 and wait for a certificate to be provided.

Please note that when you receive your certificate, if the reason for your police check does not indicate "Employment – Other: VTD Accreditation", it will not be accepted with your application after 1 July 2012, as the VTD will not be able to verify that the correct criminal history checks have been applied.

A certificate of completion for an English Language Assessment conducted within Australia in the last 2 years in IELTS, ISLPR or ESL.

This applies to applicants from a culturally and linguistically diverse background (CALD) only.

A CALD background is identified by considering the following:

- a) Country of birth where English is not the primary recognised language
- b) Language spoken at home.

To be considered for driver accreditation, the certificate must meet the minimum requirements of:

- IELTS: band 5.5 for each component separately with an overall score of 5.5 or above
- ISLPR: band 2 for read & write and band 3 for listen & speak
- ESL: band 2 for read & write and band 3 for listen & speak.

Department of Transport

Victorian Taxi Directorate, Level 23, 80 Collins Street, Melbourne VIC 3001 PO Box 2797, Melbourne VIC 3001 Phone: 1800 638 802 (toll-free) www.taxi.vic.gov.au
Authorised by the Victorian Government, 80 Collins Street Melbourne 3001.

December 2011

Application for Accreditation to drive a Commercial Passenger Vehicle and Private Bus

Applicants may apply in writing to the Secretary to the Department of Transport ('the Secretary') for an exemption to the English language requirement, however they must provide evidence to show their English language proficiency is acceptable.

Evidence of a full and current Victorian Driver Licence.

Proof of identity.

(See part C for acceptable proofs of identification.)

Entitlement to work in Australia.

(See part C for acceptable evidence of entitlement to work in Australia.)

Additional information required by applicants who have held their full Victorian Driver Licence for less than 12 months.

If you have held your Victorian Driver Licence for less than 12 months you will be required to demonstrate to the Secretary that you are competent to provide the service for which you are applying for Driver Accreditation.

Additional requirements for different accreditation categories.

Buses Operated by persons accredited by the Department of Transport

If you are applying for Driver Accreditation to drive a bus you must ensure that you hold the appropriate endorsement on your Victorian Driver Licence, depending on the size of the vehicle you intend to drive.

If you intend to drive a bus in a hazardous area you must ensure that you obtain additional authorisation from VicRoads.

Restricted Hire Motorcycles

If you are applying to drive a Restricted Hire Motorcycle, you must provide the Victorian Taxi Directorate with evidence that you have held a Motorcycle licence with VicRoads or another Australian Licensing Authority for at least five (5) years.

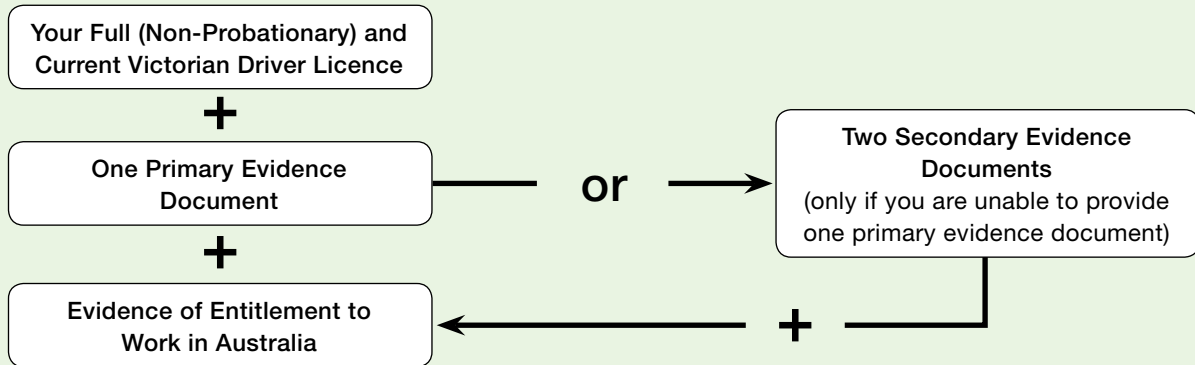
Application for Accreditation to drive a Commercial Passenger Vehicle and Private Bus

Proof of Identity

Proof of Identity (POI) for lodging an Application for Accreditation to drive a Commercial Passenger Vehicle and Private Bus

In order to process an application you must provide proof of identity and evidence of entitlement to work in Australia.

The following proof of identity needs to be presented:



Primary and Secondary evidence documents must be separate documents. One document must contain your signature.

POI must include a full and current Victorian Driver Licence and evidence of entitlement to work in Australia.

If presented in person

Only original POI documents will be accepted. These documents will be sighted, copied and returned immediately.

Applying by mail (or if the person whose POI documents are required is not present when application is lodged)

Photocopies of original POI documents need to be certified by either a member of the police force, an accountant (CA, CPA, MNIA), Bank Manager, Honorary Justice (JP), Medical Practitioner, Dentist, School Principal, Veterinary Surgeon, Pharmacist, Barrister or a Solicitor and have to be included with the application. Original documents will NOT be accepted and will be returned immediately, delaying the application process. Faxed or emailed copies will not be accepted.

To obtain certification you must present to one of the people listed above the original documents and a photocopy of it.

The person authorised to certify must write on the photocopy "I certify that this copy is a true and accurate copy of the original" and also state their name, occupation and date.

Primary evidence documents

One of the following current documents must also be produced:

- Australian passport in your name
- An overseas passport in your name*
- Document of identity issued by the Passport Office (usually issued to travellers to Norfolk Island)
- Australian police force, officer of Australian Defence Force photo identity card (excluding civilian staff)
- Consular photo identity card issued by the Department of Foreign Affairs and Trade
- Australian birth certificate or change of name certificate issued by the registrar of Births, Deaths & Marriages (birth extracts and Commonwealth Commemorative birth certificates will not be accepted)
- Australian naturalisation or citizenship document, or immigration papers issued by the Department of Immigration and Multicultural Affairs or the Passport Office
- NSW Photo Card (issued by NSW RTA from 14 December 2005).

*An overseas passport that has expired by up to two years is acceptable if appropriate Australian documentation can be provided giving strong evidence of permanent residence (eg. a permanent or residency visa).

OR

Department of Transport

Victorian Taxi Directorate, Level 23, 80 Collins Street, Melbourne VIC 3001 PO Box 2797, Melbourne VIC 3001 Phone: 1800 638 802 (toll-free) www.taxi.vic.gov.au
 Authorised by the Victorian Government, 80 Collins Street Melbourne 3001.

December 2011

Application for Accreditation to drive a Commercial Passenger Vehicle and Private Bus

One of the following documents that is current or expired by no more than two years:

- Australian passport in your name
- Australian photo driver licence
- Australian photo learner permit
- Australian Defence Force photo licence
- Victorian boat operator photo licence**
- Victorian firearm photo licence.**

**Or equivalent interstate photo licence.

Secondary evidence documents

One of the following current documents must be produced:

- Medicare card
- Pensioner Concession Card
- Department of Veteran's Affairs card
- Current entitlement card issued by the Commonwealth
- Student identity card
- Credit card or account card issued from a bank, building society or credit union.

OR

One of the following documents that is current or no more than two years old:

- Water rates, council rates or land evaluation notice
- Electoral enrolment card or other evidence of enrolment
- Armed services discharge papers
- Victorian Proof of Age card issued by the Business Licensing & Regulation section of Consumer Affairs Victoria
- Victorian Driving Instructor Authority photo identity card.

Evidence of Victorian residence

You will need one of the following documents if your Victorian residential address is not shown or is different on your primary or secondary evidence documents:

- Contract of sale, lease or rental document that shows your current address
- Current renewal notice for a driver licence or vehicle registration
- Australian Taxation Office Assessment (last or current financial year).

Differing name or change of name

Where there is a difference in name between the primary and secondary evidence documents, or to change a name, you will need one of the following documents:

- Marriage certificate issued by a Registrar of Births, Deaths & Marriages in Australia
- Divorce papers (bearing the name being reverted to)
- Deed Poll (pre November 1986 in Victoria)
- Change of Name Certificate (post November 1986 in Victoria).

Department of Transport

Victorian Taxi Directorate, Level 23, 80 Collins Street, Melbourne VIC 3001 PO Box 2797, Melbourne VIC 3001 Phone: 1800 638 802 (toll-free) www.taxi.vic.gov.au
Authorised by the Victorian Government, 80 Collins Street Melbourne 3001.

December 2011

Application for Accreditation to drive a Commercial Passenger Vehicle and Private Bus

Evidence of entitlement to work in Australia

Who can work in Australia?

- Australian citizens
- Australian permanent residents
- New Zealand citizens who entered Australia on a current New Zealand passport and were granted a visa with work entitlements on arrival
- non-Australian citizens holding a valid visa with work entitlements.

Each of the following is proof of a person's entitlement to work in Australia:

- an Australian passport
- an Australian citizenship certificate
- a certificate of evidence of Australian citizenship
- a valid visa with permission to work
- a full Australian birth certificate for a person born before 20 August 1986
- a full Australian birth certificate for a person born on or after 20 August 1986, showing that at least one parent was born in Australia.

The following is NOT proof of a person's entitlement to work in Australia:

- a tax file number
- a drivers licence
- a Medicare card
- Job Services Australia Job Seeker ID number
- a bank account
- referrals from other employment agencies or labour suppliers
- references from previous employers.

Application for Accreditation to drive a Commercial Passenger Vehicle and Private Bus Medical Assessment

Completing the Medical component of an Application to drive a Commercial Passenger Vehicle and Private Bus

The Secretary has a legal responsibility to ensure that all drivers have the appropriate skills and abilities, and are medically fit to hold Driver Accreditation. Legislation gives the Secretary the authority to ask any driver accreditation holder or applicant to provide medical evidence of their suitability to drive and/or undergo a driver assessment.

As part of this application you are required to have a medical **and** vision assessment. To do this you should:

- Make an appointment with your Medical Practitioner
Note: The examination may take longer than a normal consultation you may wish to advise the receptionist of the purpose of your visit when booking.
- Complete the Driver Health Questionnaire section of this form. You must sign this form in the presence of the Medical Practitioner
- Ensure that when you attend the appointment you have this application form and the Driver Health questionnaire with you
- Notify your Doctor of any pre-existing conditions you are aware of so they provide an accurate report to the Secretary
- Take any assistance devices such as spectacles or hearing aids with you to your examination
- Take any prescribed medications you are currently taking with you to your examination
- Let your Doctor know if you are applying for a heavy vehicle accreditation (ie. bus), as the medical requirements for drivers of such vehicles are stricter.

You are responsible for any fee incurred as a result of this examination.

On completion of the examination, the doctor will provide you with the completed pages from this application form to return to Victorian Taxi Directorate. The medical will be completed in part F of this application form.

The details of your medical assessment will be treated as confidential and will only be reported to the Secretary, officers of the Department of Transport (DOT) and VicRoads. No information will be disclosed to any other person or organisation without your permission, except where disclosure is required:

- by law
- by a subpoena
- for an investigation by a government agency into an accident or incident.

Application for Accreditation to drive a Commercial Passenger Vehicle and Private Bus Assessment of Suitability

Assessment of an Application for Issue of Driver Accreditation

In assessing your application the Secretary will have regard to the requirements set out under section 169 of the *Transport (Compliance and Miscellaneous) Act 1983* (the Act).

As such, the Secretary may have regard to whether the applicant:

- has been found guilty of a category 1 offence
- holds a drivers licence or probationary drivers licence under the *Road Safety Act 1986* (VIC)
- is a person subject to reporting obligations referred to in section 12(1)(a) of the *Working with Children Act 2005* (VIC)
- is a person subject to an order referred to in section 12(1)(b) of the *Working with Children Act 2005* (VIC)
- is subject to a charge for a category 1 offence or has been found guilty of a category 2 offence (unless the Secretary can be satisfied that the issue of accreditation is appropriate having regard to the public care objective)
- has been found guilty of a category 3 offence
- is the subject of a charge for a category 2 offence or category 3 offence that has been finally disposed of at the time or considering application.

Definitions of the category of offences are provided under section 86 of the Act.

Under section 169(1) of the act, if the Secretary is satisfied that none of the above matters are relevant to the applicant the Secretary may grant the application if the Secretary is satisfied that:

- the issuing of accreditation is appropriate having regard to the public care objective
- that the applicant is technically competent and sufficiently fit and healthy to be able to provide the service
- the applicant is suitable in other respects to provide the service.

The “public care objective”, outlined in section 164 of the Act is the objective that the services provided by drivers:

- (3) be provided safely and with comfort, amenity and convenience to people using the service and others, particularly children and other vulnerable people including the elderly and the disabled; and
- (4) be carried out in a manner that is not fraudulent or dishonest.

If the Secretary cannot be satisfied of the matters set out above the Secretary may refuse an application for accreditation.

APPLICATION FORM

Application for Accreditation to drive a Commercial Passenger Vehicle and Private Bus

OFFICE USE ONLY

Accreditation Number

Applicant should not fill out this section.

DC

VTD Officer must complete this section when determining an application.

Victorian Driver Licence sighted

Primary Evidence

Secondary Evidence

Evidence of entitlement to work

CALD Cert Type Date of issue / /

Medical History Satisfactory Yes No Init.

Traffic Offences Satisfactory Yes No Init.

NPC – Date of Issue / / Init.

Criminal Offences History Satisfactory Yes No Init.

ATP – Date of Issue / / Init.

MPTP Card Ordered / / Init.

Passport Extended Until / / Init.

Upgrade to MTMH / / Init.

As a delegate for the Secretary to the Department of Transport, I have determined this application in accordance with the relevant provisions of the *Transport (Compliance and Miscellaneous) Act 1983 (VIC)* as follows:

Issue Full Accreditation

Issue Temporary (12 months) Accreditation

Accreditation Currency Period

From / / To / /

Officer's name (Print)

Officer's Signature

Date / /

Application for Accreditation to drive a Commercial Passenger Vehicle and Private Bus

Section C. Driver Accreditation Details

C.1 Have you ever applied for or held a Drivers Certificate/ Driver Accreditation to drive a commercial passenger vehicle/ private bus?

Yes No

If Yes, please provide your Driver Accreditation Number

C.2 What class of vehicle are you seeking to drive?

Metropolitan Taxi Metropolitan Hire Car

Urban Taxi Urban Hire Car

Country Taxi Country Hire Car

Buses Operated by persons accredited by the Department of Transport What is the maximum seating of such a vehicle?

Special Purpose Vehicle or Restricted Hire Car Restricted Hire Motorcycle

How long have you held your Motorcycle Licence?

Years

C.3 Have you held an authority to drive commercial passenger vehicles in any other Australian state or territory?

Yes No State

Authority number

Class of Vehicle

Expiry

Has this authority been subject to disciplinary action either for criminal, medical or traffic reasons?

Yes No

Do you wish to apply for mutual recognition?

Yes No

Section D. Medical History

Please answer Yes or No to each question and provide details where required.

D.1 Are you required to provide medical reports to VicRoads in order to hold your Victorian Driver Licence?

Yes No

If Yes, please provide details

Condition

Previous review date

Next review date

Do you have any conditions/restrictions on your driver licence as a result of this review?

Yes No

If Yes, please provide details

Condition/Restriction

D.2 Do you have any medical conditions that have not been declared to VicRoads that may affect your ability to Drive?

Yes No

Details of Medical Condition

Application for Accreditation to drive a Commercial Passenger Vehicle and Private Bus

D.3 Do you regularly take any medication that may affect your ability to drive?

Yes No

If Yes, please provide details

Section E. Traffic Offences

Please answer Yes or No to each question and provide details where required.

E.1 Have you in Victoria or elsewhere, ever received a fine or conviction for a traffic offence?

Yes No

If Yes, please provide details

Offence

Offence date

State Court Penalty

--

E.2 Has your driver licence ever been suspended or cancelled for any reason?

Yes No

If Yes, please provide details

Reason for Suspension/Cancellation

Suspension/Cancellation length

--

State Court Penalty

--

E.3 Have you been charged with any traffic offence/s where the charge/s has not yet been determined?

Yes No

If Yes, please provide details

Offence details

Date notified

Section F. Criminal Offences

Please answer Yes or No to each question and provide details where required.

F.1 Have you in Victoria or elsewhere, ever been fined, convicted, or have had a finding of guilt made against you by a court for any other offences?

Yes No

If Yes, please provide details

Offence details

Offence date

State Court Penalty

--

F.2 Have you ever been placed on a good behaviour bond, community based order or on probation by a court of law?

Yes No

Application for Accreditation to drive a Commercial Passenger Vehicle and Private Bus

F.3 Have you been charged with any criminal offence/s where the charge/s has not yet been determined?

Yes No

If Yes, please provide details

Offence details

Date charged

Expected court date

F.4 Are you subject to any reporting obligations under Part 3 of the *Sex Offenders Registration Act 2004 (Vic)* or an extended supervision under Part 2 of the *Serious Sex Offenders Monitoring Act 2005 (Vic)*?

Yes No

Section G. Certification and Consent

I, Surname/Family name

First name/Given name

Driver Licence Number

- certify that the information provided in this application is true and correct to the best of my knowledge and that the information provided by me in this application may be considered when issuing Driver Accreditation under the *Transport (Compliance and Miscellaneous) Act 1983*;
- understand that providing false information is an offence under the *Transport (Compliance and Miscellaneous) Act 1983*;
- certify that the information provided by me to the medical practitioner in order for the medical certificate and vision acuity certificate in this form to be completed was true and correct;

- consent to the ongoing checking by the Victorian Taxi Directorate of any criminal or other records kept by Victoria Police and the release of information recorded against my name, including any matters, whether convicted or not, which may be deemed to be relevant to me holding a Driver Accreditation;
- consent to the ongoing checking by the Victorian Taxi Directorate of any traffic or other records kept by VicRoads and the release of information recorded against my name including any matters, whether convicted or not, which may be deemed to be relevant to me holding a Driver Accreditation;
- consent to my medical reports held by VicRoads being released to the Victorian Taxi Directorate and the Victorian Taxi Directorate using the information contained in my medical records for the purposes of assessing my suitability to hold accreditation to drive a commercial passenger vehicle and private bus;
- consent to the Victorian Taxi Directorate disclosing my medical information to an independent health professional or review panel and if my medical information is provided to such a professional or panel, I authorise them providing health information about me to the Victorian Taxi Directorate;
- consent to the disclosure of the status of my accreditation to relevant industry participants; and
- will at all times hereafter sufficiently indemnify and keep indemnified the Chief Commissioner of Police and all employees of Victoria Police from all liability and against all actions, suits, claims, demands, costs and expenses whatsoever which may be taken or made in respect of the release of any details of any convictions or other information relating to or involving me.

Signature of Applicant

Date

Protecting your privacy

The Department of Transport (DOT) is committed to protecting your privacy by fully meeting its responsibilities under the *Information Privacy Act (Vic) 2000* and the *Health Records Act (Vic) 2001*. The document titled Privacy Statement sets out DOT's privacy policy.

MEDICAL ASSESSMENT

Application for Accreditation to drive a Commercial Passenger Vehicle and Private Bus

Medical Assessment

To the Registered Medical Practitioner

This medical examination must be conducted in accordance with the national medical standards described in *Assessing Fitness to Drive 2003*. These are available from www.austroads.com.au. The standards detail the examination process and the medical criteria for fitness for driving.

Driver Accreditation holders must meet the commercial vehicle driver standards.

Completing the Medical Assessment

- The applicant will provide you with the Driver Health Questionnaire and is required to sign it in your presence.
- You must complete the Clinical Examination Pro forma on this form as a record of your examination and retain it and the Driver Health Questionnaire for your records.
- Upon completion of the examination please complete the Medical Certificate and Vision Acuteness Certificate sections of the Application for Accreditation to Drive a Commercial Passenger Vehicle and Private Bus form. Please provide the original certificates (together with additional information relevant to the patient's fitness to drive) to the patient for them to present to the Victorian Taxi Directorate.

Completing the Vision Acuteness Assessment

- The acuteness of vision of an applicant must be tested by means of a printed chart which has on each face 7 horizontal lines of black letters printed on a white background and reducing downwards in the following fractions:

Line 1 – 6/60
Line 2 – 6/36
Line 3 – 6/24
Line 4 – 6/18
Line 5 – 6/12
Line 6 – 6/9
Line 7 – 6/6
- The chart may be either the 3 metre or the 6 metre type and must be placed in the upright position a distance of 6 metres in the case of a 6 metre chart, or 3 metres in the case of a 3 metre chart, from the applicant and in a light of not less than 100 watts strength.
- An applicant must be shown one face of the chart and must be required:
 - to cover the left eye with palm of the hand and read with the right eye as far down the lines of the chart as the applicant is capable; and
 - to cover the right eye with palm of the hand and read with the left eye as far down the lines of the chart as the applicant is capable.

- In order to pass the test for acuteness of vision the applicant must –
 - Correctly read line 5 with his or her right eye; and
 - Correctly read line 5 with his or her left eye.
- This test may be conducted by an Optometrist or Medical Practitioner within the meaning of the *Health Professionals Registration Act 2005*.

If you have doubts about your patient's suitability to drive, you may suggest a driver assessment or referral to a suitable specialist, which must be indicated on the certificate that is returned to the Victorian Taxi Directorate.

Indemnity

State legislation provides legal indemnity to practitioners who conduct an examination and provide the Victorian Taxi Directorate with an opinion based on that examination.

Criminal Liability and Insurance

Practitioners may be liable under civil law, in cases where a court forms the opinion that they have not taken reasonable steps to ensure that impaired drivers drive only in circumstances that do not place them and other members of the community at increased risk. Professional indemnity insurers are aware of the potential liability of medical practitioners and may reasonably expect medical practitioners to comply with the national medical standards.

Conditions and Restrictions

You may recommend conditions which may enhance driver competency or safety and allow their patient to continue to drive (eg. corrective lenses).

If you recommend a conditional licence, details of the recommended restrictions and reasons must be provided, otherwise a conditional accreditation will not be considered. A conditional licence for a commercial vehicle driver can only be recommended by a specialist in the relevant medical field.

For more information about Conditional Licences refer to the *Assessing Fitness to Drive 2003* publication.

If you believe that vehicle modifications are necessary (eg. hand controls, left foot accelerator), or a prosthesis is necessary to drive safely, or that a local area driving restriction is appropriate, driver assessment is necessary as the patient will need to demonstrate the ability to drive safely with these restrictions.

If you have any doubts about the information required, or wish to discuss the case personally, please contact the Victorian Taxi Directorate directly.

The Victorian Taxi Directorate may not accept a Medical Certificate if it is illegible. Care should be taken to ensure that all relevant details have been completed and can be read.

Department of Transport

Victorian Taxi Directorate, Level 23, 80 Collins Street, Melbourne VIC 3001 PO Box 2797, Melbourne VIC 3001 Phone: 1800 638 802 (toll-free) www.taxi.vic.gov.au
Authorised by the Victorian Government, 80 Collins Street Melbourne 3001.

December 2011



Application for Accreditation to drive a Commercial Passenger Vehicle and Private Bus

Medical Certificate – Assessment of Fitness to Drive

To be completed by a registered medical practitioner only and returned to applicant.

Note: The applicant should provide the examining registered medical practitioner with a Driver Health Questionnaire form.

Patient/Applicant Details

Surname/Family name

First name/Given name

Date of birth

 / /

Driver Licence Number

Were you familiar with the patient's medical history prior to this examination? Yes No

In your opinion does the person subject of this report:

Meet the relevant medical criteria for an unconditional licence and require no further assessment? Yes No

If No, please answer the following questions:

1. What condition/s does the patient suffer from that have lead to this opinion?

2. If the patient suffers from Diabetes, do they require insulin? Yes No (N/A)

3. In your opinion does the driver require appropriate specialist assessment? Yes No

Endocrinologist Cardiologist Neurologist Psychiatrist

Sleep Specialist Occupational Therapist

Other (provide details)

4. In your opinion does the driver require a practical driving assessment? Yes No

Despite not meeting the relevant criteria for an unconditional licence are you of the opinion that the patient may still be suitable for a conditional licence? Yes No

Please provide details of any restrictions or reasons for recommending a conditional licence?

Application for Accreditation to drive a Commercial Passenger Vehicle and Private Bus

I certify that I have examined the mentioned patient (who intends to drive a commercial passenger vehicle and private bus) and completed the above medical assessment in accordance with the relevant National Medical Standards for Commercial Vehicle Drivers as set out in *Assessing Fitness to Drive 2003*.

Registered Medical Practitioner Details (Please use BLOCK LETTERS)

Date of Examination

Reporting Professional's Name

Signature

Practice Address

Postcode

Telephone

Fax

Medical Practitioner's Stamp

Note: The publication *Assessing Fitness to Drive 2003* is available from Austroads on Tel: (02) 9264 7088 or at www.austroads.com.au

Consent of Patient / Applicant

I, the so named patient and applicant for a driver accreditation consent to the examining medical practitioner providing information to the Secretary, DOT and / or VicRoads, and I understand that I shall be responsible for any medical expense incurred in connection with the compilation of the above Medical Certificate.

Signature of Applicant

Date

Application for Accreditation to drive a Commercial Passenger Vehicle and Private Bus Vision Acuteness Certificate

To be completed by a registered medical practitioner or a registered optometrist and returned to applicant.

Were you familiar with the patient's medical history prior to this examination? Yes No

In my opinion the person subject of this report:

- Meet the minimum acceptable standard of 6/12 (Snellen) in each eye separately?
- Does not meet the minimum acceptable standard of 6/12 (Snellen) in each eye separately?

Eye Scores (unaided):

Right Eye Left Eye

Eye Scores (aided):

Right Eye Left Eye

Does the patient suffer from any vision or eye disorders that requires appropriate specialist assessment? Yes No

If yes please provide details of condition

--

I certify that I have examined the vision acuteness of the mentioned patient (who intends to drive a commercial passenger vehicle and private bus).

Registered Medical Practitioner / Optometrist Details (Please use BLOCK LETTERS)

Date of Examination

Reporting Professional's Name

Signature

Practice Address

Postcode	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Telephone

Fax

Continued over page

Application for Accreditation to drive a Commercial Passenger Vehicle and Private Bus

Medical Practitioner's Stamp

Note: The publication Assessing Fitness to Drive 2003 is available from Austroads on Tel: (02) 9264 7088 or at www.austroads.com.au

Consent of Patient / Applicant

I, the so named patient and applicant for a Driver Accreditation consent to the examining medical practitioner / optometrist providing information to the Secretary, DOT and / or VicRoads, and I understand that I shall be responsible for any medical expense incurred in connection with the compilation of the above Medical Certificate.

Signature of Applicant

Date

/ /

Privacy Statement

How the Victorian Taxi Directorate (VTD) manages information about you.

What is this statement about?

This statement is about how we, the VTD, collect, store, maintain, use, and disclose your personal information, sensitive information and health information, and how we will protect your privacy in doing so.

What is personal information?

Personal information is recorded information about you from which you can reasonably be identified.

What is sensitive information?

Some personal information is sensitive information such as information about your race, ethnicity, political opinions or memberships, religious beliefs or affiliations, philosophical beliefs, memberships of professional/trade unions or associations, sexual preferences or practices, or criminal record. We are especially protective of your privacy in collecting sensitive information, as explained below.

Managing sensitive information

Since sensitive information is also personal information, we will manage it in accordance with all the principles for managing personal information. But since it is sensitive, we will follow extra principles restricting when we may collect it. We may only collect sensitive information about you if:

- (a) you consent; or
- (b) you are incapable of giving consent, but we need the information to lessen or prevent a serious and imminent threat to a person's life or health; or
- (c) we cannot practicably seek your consent, but the government needs the information to target its welfare or educational services; or
- (d) the law requires us to collect the information; or
- (e) we need the information to conduct or defend legal action.

What is health information?

Health information is information, whether true or false, about your physical, mental or psychological health, any disability you may have, your expressed wishes about the future provision of health services to you, the donation of body parts, organs or body substances by you, or genetic information about you in a form which is or could be predictive of your or any of your descendants' health.

Supplying taxi, commercial passenger vehicle, private bus or driving instructor services

If you are, have been, or seek to become involved in the supply of taxi, commercial passenger vehicle, private bus or driving instructor services, we may collect or use your personal or health information or disclose it to organisations and governmental agencies.

We may do so if necessary to determine, or help another governmental agency determine:

- (a) whether you are, were, or will be suitable to be involved in the supply of taxi, commercial passenger vehicle, private bus or driving instructor services; or
- (b) whether you have broken the law in the course of your involvement in the supply of taxi, commercial passenger vehicle, private bus, or driving instructor services.

Some organisations that we may disclose your personal or health information to are; taxi depots/associations, bus depots/associations, driving instructor associations, and relevant state and federal governmental agencies.

Security cameras in taxis

If you have been a passenger in, or drive a taxi, you may have been photographed by a security camera installed in the taxi. If you were, those photographs may contain your personal information. We may collect or use that information, or disclose it to a law enforcement agency if necessary to determine, or help a law enforcement agency determine:

- (a) whether a crime has been committed by or against you; and/or
- (b) your identity, if a law enforcement agency suspects that a crime has been committed by or against you.

Multi Purpose Taxi Program Members

If you are, have been, or seek to become a member of the Multi Purpose Taxi Program, we may collect or use your personal or health information, or disclose it to another governmental agency, medical practitioner or independent health panel. We may do so if necessary to determine, or help another governmental agency determine, whether you are, were, or will be eligible to be a member of the Multi Purpose Taxi Program.

How we collect personal and health information

If we need personal or health information about you, we will, where practicable, collect it

only from you. But whomever we collect it from; we will collect it lawfully, fairly, and without unreasonable intrusion. At the time the information is collected we will advise you in general terms if any other organisations will have access to your personal or health information, and whether there are any consequences of not providing information.

We may also from time to time disclose your personal information, such as name, address and telephone number, to our authorised agents for research purposes related to the Multi Purpose Taxi Program.

Security of information

We will take reasonable steps to protect your personal information from improper use, loss, access, modification, or disclosure. When we no longer need your personal information, we will take reasonable steps to destroy it or to modify it so that you cannot reasonably be identified from it.

Quality of information

If we collect, use, or disclose your personal information, we will take reasonable steps to ensure that it is accurate, complete, and up to date. If your personal information changes, please advise us.

Correcting your information that we hold

If you can establish that your personal information that we hold it is not accurate, complete, and up to date, we will take reasonable steps to correct, complete, or update it as required.

Accessing your information that we hold

When?

We will grant you access to your personal information that we hold, unless doing so would: pose a serious and imminent threat to the life or health of any individual; unreasonably invade someone else's privacy; be vexatious or frivolous; interfere with the enforcement of the law; reveal the intention of negotiations between you and us and prejudice these; be unlawful; or if denying access is required or authorised by law.

You can contact us on 1800 638 802 (toll free) or via www.taxi.vic.gov.au.

Access requests under the Freedom of Information Act 1982

Where your request for access involves information about an event, commercial activity or affects someone else's privacy, we may require you to make the request under the *Freedom of Information Act 1982 (Vic)*. Our Freedom of Information Officer can be contacted on (03) 9655 6380.

Sending information out of Victoria

We will not disclose or transfer your personal information to a person, governmental agency or organisation outside Victoria, unless we reasonably believe that the recipient will manage the information in accordance with principles substantially similar to the principles set out in this statement or you give your consent.

Anonymity

You may deal with us anonymously, where lawful and practicable.

Unique identifiers

What is a unique identifier?

A unique identifier is a number or other code that identifies only you, such as a driver's licence number or tax file number.

When may we assign a unique identifier?

If you are, have been, or seek to become:

- (a) involved in the supply of taxi services; or
- (b) a member of the Multi Purpose Taxi Program; we may assign you a unique identifier if necessary to efficiently identify you in our records.

When may we disclose a unique identifier?

If you are or have been involved in the supply of taxi services, we may disclose your unique identifier to an organisation or another governmental agency. We may do so if necessary to determine, or help a law enforcement agency to determine whether a crime was committed by or against you.

Privacy Complaints

If you suspect that we have mismanaged personal information about you, or have interfered with your privacy please contact our Privacy Officer:

Telephone: (03) 9655 6666

Mail: The Privacy Officer, Department of Transport, PO Box 2797, Melbourne VIC 3001

Internet: visit www.transport.vic.gov.au to download a complaint form.

Victorian Taxi Directorate

This page is left intentionally blank

Department of Transport

Victorian Taxi Directorate, Level 23, 80 Collins Street, Melbourne VIC 3001 PO Box 2797, Melbourne VIC 3001 Phone: 1800 638 802 (toll-free) www.taxi.vic.gov.au
Authorised by the Victorian Government, 80 Collins Street Melbourne 3001.

December 2011





DRIVER HEALTH QUESTIONNAIRE

Application for Accreditation to drive a Commercial Passenger Vehicle and Private Bus

Driver Health Questionnaire

This questionnaire must be completed in order to help your Medical Practitioner assess your fitness to driving a commercial passenger vehicle or private bus.

Note: *This is not sufficient documentation of a medical assessment, it is for reference only and should be retained by the Medical Practitioner following the assessment.

Please answer the questions by ticking the appropriate box or circling the appropriate response. If you are not sure, leave the question blank and ask the medical practitioner what it means. The medical practitioner may ask you more questions during the assessment.

1. Are you currently being treated by a doctor for any illness or injury?

Yes No

2. Are you receiving any medical treatment or taking any medication (prescribed or otherwise)?

Yes No

Please take any medications with you to show the doctor.
Please note brief details:

3. Please tick the box "No" or "Yes" in response to the following:

Have you ever had, or been told by a doctor that you had any of the following?

- | | No | Yes |
|--|--------------------------|--------------------------|
| 3.1 High blood pressure | <input type="checkbox"/> | <input type="checkbox"/> |
| 3.2 Heart disease | <input type="checkbox"/> | <input type="checkbox"/> |
| 3.3 Chest pain, angina | <input type="checkbox"/> | <input type="checkbox"/> |
| 3.4 Any condition requiring heart surgery | <input type="checkbox"/> | <input type="checkbox"/> |
| 3.5 Palpitations/irregular heartbeat | <input type="checkbox"/> | <input type="checkbox"/> |
| 3.6 Abnormal shortness of breath | <input type="checkbox"/> | <input type="checkbox"/> |
| 3.7 Head injury, spinal injury | <input type="checkbox"/> | <input type="checkbox"/> |
| 3.8 Seizures, fits, convulsions, epilepsy | <input type="checkbox"/> | <input type="checkbox"/> |
| 3.9 Blackouts or fainting | <input type="checkbox"/> | <input type="checkbox"/> |
| 3.10 Migraine | <input type="checkbox"/> | <input type="checkbox"/> |
| 3.11 Stroke | <input type="checkbox"/> | <input type="checkbox"/> |
| 3.12 Dizziness, vertigo, problems with balance | <input type="checkbox"/> | <input type="checkbox"/> |
| 3.13 Double vision, difficulty seeing | <input type="checkbox"/> | <input type="checkbox"/> |

- | | No | Yes |
|--|--------------------------|--------------------------|
| 3.14 Colour blindness | <input type="checkbox"/> | <input type="checkbox"/> |
| 3.15 Kidney disease | <input type="checkbox"/> | <input type="checkbox"/> |
| 3.16 Diabetes | <input type="checkbox"/> | <input type="checkbox"/> |
| 3.17 Neck, back or limb disorders | <input type="checkbox"/> | <input type="checkbox"/> |
| 3.18 Hearing loss or deafness or had an ear operation or use a hearing aid | <input type="checkbox"/> | <input type="checkbox"/> |
| 3.19 Do you have difficulty hearing people on the telephone (respond Yes if you require a hearing aid)? | <input type="checkbox"/> | <input type="checkbox"/> |
| 3.20 Do you smoke or have you ever been a smoker? | <input type="checkbox"/> | <input type="checkbox"/> |
| 3.21 Have you ever had any other serious injury, illness, operation, or been in hospital for any reason? | <input type="checkbox"/> | <input type="checkbox"/> |
| 3.22 Do you use illicit drugs? | <input type="checkbox"/> | <input type="checkbox"/> |

4. Please tick the box "Yes" or "No" in response to the following:

4.1 Have you ever had, or been told by a doctor that you had a sleep disorder, sleep apnoea, or narcolepsy?

Yes No

4.2 Has anyone noticed that your breathing stops or is disrupted by episodes of choking during your sleep?

Yes No

Please take any medications with you to show the doctor.
Please note brief details:

Application for Accreditation to drive a Commercial Passenger Vehicle and Private Bus

Epworth Sleepiness Scale

4.3 How likely are you to doze off or fall asleep in the following situations, in contrast to feeling just tired? This refers to your usual way of life in recent times. Even if you haven't done some of these things recently try to work out how they would have affected you.

Use the following scale to choose the most appropriate number for each situation.

0 = would never doze off 1 = slight chance of dozing 2 = moderate chance of dozing 3 = high chance of dozing

Situation	Chance of Dozing (0 to 3)			
	0	1	2	3
4.3.1 Sitting and reading	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.3.2 Watching TV	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.3.3 Sitting, inactive in a public place (eg. In a theatre or meeting)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.3.4 As a passenger in a car for an hour without a break	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.3.5 Lying down to rest in the afternoon when circumstances permit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.3.6 Sitting and talking to someone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.3.7 Sitting quietly after a lunch without alcohol	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.3.8 In a car, while stopped for a few minutes in the traffic	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Application for Accreditation to drive a Commercial Passenger Vehicle and Private Bus

Driver Health Questionnaire (Continued)

Please answer the questions by ticking the appropriate box or circling the appropriate response. If you are not sure, leave the question blank and ask the medical practitioner what it means. The medical practitioner may ask you more questions during the assessment.

5. Please circle the answer that is correct for you:

Do you drink alcohol?

(If "No" please proceed to the Driver Declaration below) No Yes

	(0)	(1)	(2)	(3)	(4)
5.1 How often do you have a drink containing alcohol?	Never	Monthly or less	Two to four times a month	Two to three times a week	Four or more times a week
5.2 How many drinks containing alcohol do you have on a typical day when you are drinking?	1 or 2	3 to 5	5 to 6	7 to 9	10 or more
5.3 How often do you have six or more drinks on one occasion?	Never	Monthly or less	Two to four times a month	Two to three times a week	Four or more times a week
5.4 How often during the last year have you found that you were not able to stop drinking once you had started?	Never	Monthly or less	Two to four times a month	Two to three times a week	Four or more times a week
5.5 How often during the last year have you failed to do what was normally expected from you because of drinking?	Never	Monthly or less	Two to four times a month	Two to three times a week	Four or more times a week
5.6 How often during the last year have you needed a first drink in the morning to get yourself going after a heavy drinking session?	Never	Monthly or less	Two to four times a month	Two to three times a week	Four or more times a week
5.7 How often during the last year have you had a feeling of guilt or remorse after drinking?	Never	Monthly or less	Two to four times a month	Two to three times a week	Four or more times a week
5.8 How often during the last year have you been unable to remember what happened the night before because you had been drinking?	Never	Monthly or less	Two to four times a month	Two to three times a week	Four or more times a week
5.9 Have you or someone else been injured as a result of your drinking?	No		Yes, but not in the last year		Yes, during the last year
5.10 Has a relative or friend, or a doctor or other health worker been concerned about your drinking or suggested you cut down?	No		Yes, but not in the last year		Yes, during the last year

Driver Declaration (In presence of medical practitioner)

I, (Print Name)

Certify that to the best of my knowledge the above information supplied by me is true and correct and that I am aware that it is an offence to provide false or misleading information under the *Transport (Compliance and Miscellaneous) Act 1983*.

Signature of Applicant

Signature of registered medical practitioner conducting examination

Date

 / /

The completed questionnaire should be retained by the registered medical practitioner and not returned to the Victorian Taxi Directorate.

Department of Transport

Victorian Taxi Directorate, Level 23, 80 Collins Street, Melbourne VIC 3001 PO Box 2797, Melbourne VIC 3001 Phone: 1800 638 802 (toll-free) www.taxi.vic.gov.au
 Authorised by the Victorian Government, 80 Collins Street Melbourne 3001.

December 2011



Application for Accreditation to drive a Commercial Passenger Vehicle and Private Bus

Clinical Examination Pro forma

This is to be completed by the Medical Practitioner and retained for their records, it should not be returned to the Victorian Taxi Directorate.

Findings relevant to the person's fitness to drive should be recorded on the Medical Report (section F) supplied by the Victorian Taxi Directorate.

The examiner will be guided by findings in the questionnaire or a referral letter and may apply appropriate tests other than those outlined here, for example Mini Mental State Questionnaire or equivalent for cognitive conditions.

Applicant's Details

Surname/Family name First name/Given name

Address

Postcode

Date of examination / /

1. Cardiovascular System:

1.1 Blood Pressure (repeat if necessary)

Systolic: mmHg mmHg

Diastolic: mmHg mmHg

1.2 Pulse Rate: Regular Irregular

1.3 Heart Sounds: Normal Abnormal

1.4 Peripheral Pulses: Normal Abnormal

2. Chest / Lungs: Normal Abnormal

3. Abdomen (liver): Normal Abnormal

4. Neurological/Locomotor:

4.1 Cervical spine rotation Normal Abnormal

4.2 Back movement Normal Abnormal

4.3 Upper Limbs

(a) Appearance Normal Abnormal

(b) Joint movements Normal Abnormal

4.4 Lower Limbs

(a) Appearance Normal Abnormal

(b) Joint movements Normal Abnormal

4.5 Reflexes Normal Abnormal

4.6 Romberg's sign* Normal Abnormal

* A pass requires the ability to maintain balance while standing with shoes off, feet together side by side, eyes closed and arms by sides, for thirty seconds.

5. Vision:

5.1 Visual Acuity

Uncorrected		Corrected	
Right Eye	Left Eye	Right Eye	Left Eye
6/	6/	6/	6/

Are contact lenses worn? No Yes

5.2 Visual Fields (Confrontation to each eye) Normal Abnormal

6. Hearing: Normal Abnormal

7. Urinalysis:

7.1 Protein Normal Abnormal

7.2 Glucose Normal Abnormal

8. Neuropsychological Assessment

Where clinically indicated apply the Mini Mental State Questionnaire or General Health Questionnaire or equivalent.

Score

Relevant Clinical Findings

Note comments on any relevant findings detected in the questionnaire or examination, making reference to the requirements of the standards outlined in the AFTD publication (attach additional pages if required).

This record should be retained by the registered medical practitioner conducting the assessment

Department of Transport

Victorian Taxi Directorate, Level 23, 80 Collins Street, Melbourne VIC 3001 PO Box 2797, Melbourne VIC 3001
Phone: 1800 638 802 (toll-free) www.taxi.vic.gov.au
Authorised by the Victorian Government, 80 Collins Street Melbourne 3001.

December 2011

DOT6105_F115_11/11

